



West Bengal State Electricity Transmission Co. Ltd.
(A Govt. of West Bengal Enterprise)

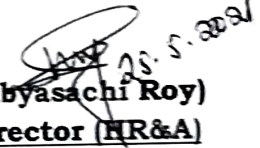
CORPORATE HR&A DEPARTMENT

Registered Office: VidyutBhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091

Circular No.15/2021

Date: 25.05.2021

In view of receiving the cases, from different offices, seeking decision regarding the date of joining of the employees suffered and recovered from COVID-19; it is hereby notified for compliance by all concerned that the asymptomatic employees who are in home isolation because of COVID-19 shall join in their respective offices after 17 days from the onset of symptoms or date of collecting of sample, whichever is earlier, only where the employee is asymptomatic for last 10 days (03 days of no symptoms of fever from first 7th day onwards), followed by 07 days preventive isolation in terms of the Govt. of W.B guidelines for COVID-19 patients on home isolation. In such cases, the Head of the Office/Controlling Officer shall allow joining of the employee concerned, subject to submission of an undertaking on self isolation.


(Sabyasachi Roy)
Director (HR&A)

Memo No. Corp/HR&A/TCL/2124(1-100)

Date: 25.05.2021

Distribution: -

Distribution:-

- 1) The Chief Engineer, Corporate / O&M-I/ O&M-II / Projects-I / Projects-II/ Testing/Engineering Department/ SLDC / CPD / Procurement / Communication, WBSETCL.
- 2) The General Manager (F&A), WBSETCL.
- 3) The Company Secretary, WBSETCL.
- 4) The Head I.T., WBSETCL
- 5) The Addl. C. E., RAC WBSETCL.
- 6) The Addl. Chief Engineer:-

Trans Zone: - Salt Lake Tr Zone / Chisurah Tr Zone / Siliguri Tr Zone / Midnapore Tr Zone / Berhampore Tr Zone / Durgapur Tr Zone, WBSETCL.

Field Zonal Office:-Durgapur/Kolkata/Siliguri/Kharagpur/Barasat/Krishnanagar/Chinsurah WBSETCL.

- 7) The Addl. General Manager (F&A), Corporate / Internal Audit, WBSETCL.
- 8) The Addl. General Manager (HR&A), Corporate, WBSETCL.
- 9) The Chief Medical Officer, WBSETCL
- 10) The Chief Security Officer, WBSETCL
- 11) The Special Officer (Land), WBSETCL
- 12) The Sr. Manager (HR&A), Corporate, WBSETCL
- 13) The Area Manager/SE (E) / SE, In-charge:-

i) Area Office:-

Salt Lake / Kasba / Behala / Barasat / Berhampore / Krishnanagar / Chandannagar / Howrah / Bankura / Burdwan / Birbhum/ Tamluk / Haldia / Midnapore/ Purulia / Kharagpur / Alipurduar / Jalpaiguri / Siliguri / Raiganj / Malda Area Office, WBSETCL

ii) 400KV Area Office: - Arambag / Durgapur /Jeerat / Kharagpur /Gokarna / New Chanditala, WBSETCL

iii) Testing Area Office:-Salt Lake / Howrah / Durgapur/Burdwan / Midnapore / Raiganj /Siliguri / Kalyani/ Alipurduar/ Purulia/ Berhampore, WBSETCL

iv) Communication Unit:-Howrah / Siliguri / Durgapur, WBSETCL

v) Field Zonal Office: - Malda, WBSETCL

- 14) The Manager (HR&A)/Asstt. Manager (HR&A)/(F&A) / Jr. Manager (HR&A)/(F&A),O&M-I /O&M-II / Procurement / Projects / Corporate / Testing H.Q / Salt Lake / Kasba / Behala / Barasat / Berhampore / Krishnanagar / Chandannagar / Howrah / Bankura / Burdwan / Birbhum/ Tamluk / Haldia / Midnapore/ Purulia / Kharagpur / Alipurduar / Jalpaiguri / Siliguri / Raiganj / Malda Area Office/ Arambag 400 KV / Durgapur 400 KV/Jeerat 400 KV / Kharagpur 400 KV /Gokarna 400 KV / New Chanditala 400 KV / SLDC , WBSETCL
- 15) The Asstt. Manager (Corp. Comm.), WBSETCL
- 16) The P.S. to Managing Director / Director (F&A) / Director (Projects) / Director (Operation), WBSETCL